

# IT BUSINESS PERFORMANCE - EDM

*Document Imaging and Document Management provides significant opportunities for companies who are challenged with regulatory compliance and large volumes of paper or digital content. Increased visibility of corporate wrongdoing has increased the demand for regulatory compliance and the need for companies to find better ways to manage their corporate records. Business processes are slow and cumbersome when information lay dormant in files and folders, the fax machine, email or stacks of paper. To remain competitive, organizations must have immediate access to the information that is critical to their business.*

## What We Do

*Ray and Barney Group's Enterprise Document Management Services will help you transfer your most critical documents into information systems that will optimize your business performance. We do this by investing time to understand the driving factors that impact your business. We then combine our business experience with next generation technology to customize practical solutions that are easy to measure, provide immediate payback and establish stepping stones towards execution of a larger overall strategy.*

## Service Offerings

Professional Services	Technology Solutions	Business Solutions
Business Assessment Guidelines & Standards Strategy & Roadmap RFP Development Product Evaluation & Selection Business Process Analysis Implementation & Training Application Integration	Document Capture Data Extraction Document Management Workflow Automation Records Management Knowledge Management	Intelligent Forms Processing Digital Invoice Processing Digital Loan Management Auto Dealership Records Digital Mail Custom Applications

## Business Solutions

- ✎ **Automotive Dealership Records:** EDM solution enabling dealerships to increase sales, reduce exposure to regulatory compliance fines, increase customer satisfaction ratings, and integrate with your Dealer Management System (DMS) to reduce redundant data entry.
- ✎ **Human Resources:** Best practices tools and systems to streamline recruiting, on boarding, and surveying of your workforce.
- ✎ **Loan Management:** EDM solution allowing financial services companies to increase closed loans/title volumes by reducing documentation processing cycle time, reduce corporate risk from a regulatory compliance perspective, increase client service ratings, and save money on paper storage/filing and shipping costs.
- ✎ **Invoicing Processes:** EDM solution that streamlines invoice approval and processing enabling businesses to increase profits, focus more time on core business activities and make timely payments to suppliers.